

ACTION10

Annual Report 2012



IARAD and Action10 are visiting rural Togo (*Photo Action10, 2012*).

Acknowledgement

Action10 is sincerely grateful for the financial support provided by private and by corporate givers. We are also thankful to all other volunteers who have contributed with skills, knowledge and work hours to the organisation.

We are especially thankful to Mr. Richard Hammarskjöld for designing the Action10 logo and to Mr Ahmed Ziadi for designing and launching the Action10 website. We would also like to mention Ms. Anette Amnegren, who has provided professional auditing and Ms. Lissi Perséus for supporting the meeting between stakeholders in Togo March 2012, together with Cecilia Öman. In addition to this, we would like to mention the contribution of 100 kg of office items and clothes donated to IARAD in Togo Lissi Persés and others. An important strengthening of Action10 occurred during 2012 Ms Lissi Perséus addressed lessons learnt related to “institutional capacity” and introduced the Finance administration and accounting (FAA) guidelines. Lissi developed the FAA Step ONE guideline document. She also introduced the training and coaching program together with Ms Deborah Agbezoudor at IARAD in Togo. We also want to thank Ms Karin Alvelid for negotiating with Studieförbundet to give Action10 access to a venue room free of charge for its seminars and workshops, and we thank Ms Sophie Lewis who has written some of the texts for this Annual report.

Action10 has truly appreciated the efforts of Mr. Francois Klutsé and Ms Deborah Agbezoudor at IARAD in Tog during 2012. We have noted that Mr. Francois Klutsé and Ms. Deborah Agbezoudor are also much appreciated by our partners in rural Togo. We also appreciate the positive contacts developed with the Ms Nancy Githaiga at LIP and Mama Shiru at Amani woman group in Kenya, and look forward to developing a more detailed program during the coming year.



Deborah Agbezoudor and Lissi Perséus are working together to strengthen Finance administration and accounting procedures(left), Mama Shiru and Cecilia Öman are developing the program design (right).

(Photo Action10, 2012).

Message from the President

The United Nations states that in 2013 1.2 billion people still live in extreme poverty. Extreme poor have been defined by the UN as those people earning an income of less than \$ 1.25 per day. UN states that the Millennium Development Goals which were identified and agreed on in year 2000 by 197 heads of states and which were to be achieved in 2015, are far from being reached (UN 2013a). The Action10 approach benefits from the lessons learnt from previous international aid programs. Through an analysis of previous aid programs, Ten Actions were identified which, if addressed thoroughly in all development programs, are expected to reduce and eventually eradicate extreme poverty (Öman 2012). All the Ten actions are thoroughly captured in all Action10 activities. The Ten actions are:

1. Needs driven program
2. Equal partnership
3. Real time evaluation planning
4. Strategic partnership
5. Institutional capacity
6. Sustainable economy
7. Quality values
8. Resilience
9. Knowledge sharing
10. Visibility



Director Francois Klutse is working with real time evaluation planning (left). Knowledge sharing with village chiefs in rural Togo (right)- (Photo Action10, 2012).

The over-arching value platform of Action10 is that the experts on extreme poverty eradication actions are the national Government at the macro level and the national or community Civil society organisations and community social entrepreneurs at the micro level. It is also these stakeholders who have the capacity and knowledge to drive the development processes forward.



Action10 aims for collaboration in equal partnership with children, community committees, village chiefs and Ministries in Togo. All are considered partners.

(Photo Action10, 2012)

Thus, it is the dreams of the extreme poor which is the core of the Action10 approach. Those dreams constitute the vision of each program. The mission is what needs to be done to address these dreams. After having identified the dreams the Action10 approach compiles the challenges that the extreme poor face. Those challenges describe the reasons for why they cannot reach their dreams. We call the compilation of challenges Outcome challenges. Linked to each Outcome challenge is a Progress marker. The purpose of the Progress markers is to enable evaluation planning of the program activities. Thus the Progress markers are well defined indicators which can be easily monitored and assessed. The Outcome Challenges also define the Strategy Map. The Strategy Map is a set of concrete activities that must be addressed to reach the dreams. The concept of Outcome Challenges, Progress Markers and Strategy Map were initially invented by (Earl, Carden et al. 2001) and are components of the Outcome Mapping tool.

After the Strategy Map has been defined a Sustainable economy scheme is developed. The Programs are either a social enterprises or components of the national development program. A social enterprise shall generate revenue which covers all program costs, as well as pays company tax in the country of operation. If no revenue can be expected short term, which can be the case with for example basic education or social security programs, then the program is funded as a component of the national authorities development program. A crucial component is also that all partners have strong enough institutional capacity to manage the programs. Each partner are encouraged to annually assess and their own institutional capacity. Action10 is offering tools for the assessment as well as training and coaching on finance administration and accounting.

All of the above aspects are, in the Action10 approach, subjected to real-time evaluation planning (EP) and Action10 has developed an innovative EP tool.



Cecilia visiting Togo (photo Action10, 2012)

20 March 2013

Handwritten signature of Cecilia Öman.

Cecilia ÖMAN
Founder and President of Action10

Executive summary

During 2012 Action10 has been working with four partners, IARAD, IDH and S.E.VIE in Togo and LIP in Kenya. The education program has widened its focus during 2012 and strengthened the aspect of children abuse prevention. The power of equal partnership and need driven programs was illustrated by the maize mill in Agbodjékpoé. Due to a variety of challenges the mill did not generate a revenue during 2012, but in December 2012 a new village chef was nominated who showed an interest in the successful management of the mill. Action10 is providing loans to entrepreneurs who are not able to access current funding, as they have no means to offer a guarantee. Working in small co-operative groups the entrepreneurs use the funds to help set up sustainable businesses on different aspects of community life. Each loan was paid back within six months plus 10% interest. The interest is used to co-fund direct costs of running the program. The women cooperative in Foulany kondji proposed to start building a capital for the village. To strengthen transparent and accountable procedures Action10 developed detailed guidelines on financial responsibilities, procedures, documentation and how to protect against bribery and corruption. Action10 met with LIP in Nairobi to initiate a program on livelihood improvement in Sirikwa in rural Kenya. Data and information was collected for program design purposes according to the Action10 method.

Action10 arranged three social event for members, an African themed party in June, a dinner for active members in September and a seminar addressing the Action10 strategy SEEDS in October. We also visited our partners in Togo, in March, August and November, and our partners in Kenya in June.

Telling people who we are and what we do is very important for a small organisation such as Action10. The more awareness we raise and supporters we reach can, in turn, allow us to reach out to more people through our programs. During 2012 we changed our name and logo. We needed something with more impact and something that said more about who we are and what we do. The new name Action10 reflects our ten principles of international development. Our online presence has been strengthened with a new website design reflecting our new branding. At www.action10.org people can read about our projects and the difference we are making to poor communities around the world. From the website it is possible to subscribe to our Newsletter. We have also strengthened our social media offering and now have a Facebook page, Twitter, LinkedIn and Instagram, which we hope will reach out to new audiences who may otherwise not connect with our organization. Building a group of people who have a common purpose and direction is essential, especially as everybody behind Action10 gives their time voluntarily. We want our volunteers, member's program partners and target partners to feel like they are part of something big, something that is worthwhile and something that really makes a difference.

The income was lower than expected and the transferred funds as well. A loan was approved by a private person to cover the difference between the cost and the donations. The purpose with keeping the costs up was to make it possible to initiate programs even though the organisation was still building its reputation. Administration costs in relation to Total costs was 3,9 %. Thus the key ration was slightly above the targeted 3%, which was explained by the increased cost with having two websites during the year, one for INPACT and one for Action10.

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Management report

Governance

The Action10 Board of 2012 consisted of:

Chairperson	Cecilia Öman
Vice chairperson	Anna Ågren
Accountant	Lissi Perséus
Secretary	Linn Bjureberg
Evaluation planning Coordinator	Danny Banna
Knowledge sharing Coordinator	Jelina Khoo
Social Coordinator	Monica Axelsson
Sustainable Economy Coordinator	Silvia Lukkarinen
Suppleant	Sam Baffourgyau
Suppleant	Camilla Johansson

The election committee consisted of: Athanassia Fourla and Rumila Edward

The auditor was: Anette Amnegren

During 2012 Action10 arranged;

- one (1) General Assembly
- five (5) Board of Trustees meetings
- three (3) social event for members, an African themed party in June, a dinner for active members in September and a seminar addressing the Action10 strategy SEEDS in October.
- three (3) visit to partners in Togo, in March, August and November
- one (1) visit to partners in Kenya, in June

Analysis

We have had the opportunity to start a new collaboration with a new association in Togo, the S.E.VIE and its Director Mr. Francois Klutsé and Assistant Ms. Délali. Mr Klutsé was at the same time program manager at IARAD and in the two positions the collaboration with Mr. Francois Klutsé has shown to be outstanding during the year. Through the collaboration with S.E.VIE a program on social entrepreneurship was started. Also a children support program was initiated in new villages.

The school fee for basic education is to be paid by the Togolese government from the year 2012.

2012 has been a year which has provided opportunity for a closer reflection on two of the Ten Actions; Institutional capacity and Resilience.

The employment and salary situation at IARAD was unclear during 2012. Also the finance administration and accounting procedures were suffering from limited clarity and it was found that € 1,000 transferred from Action10 to IARAD during 2011 was never reported on. Thus Action10 had to carry the loss of this amount as a result of insufficient institutional capacity at both the Action10 and the IARAD side. Despite the challenges all children already selected for the program were supported as planned. It was though decided to transfer the children's program to S.E.VIE from January 2013 to ensure that the children would never suffer. It was also discussed to limit the donation of grants until the FAA procedures were again stable at IARAD. At the same time Action10 aims to remain resilient in the partnership. The mill project remained with IARAD.

The collaboration with IDH during 2012 remained at the discussion level and no program in actual practice was started. The partnership benefited from resilience and the discussions continued.

Effectiveness assessment¹

Effectiveness assessment is here defined as “the degree to which goals have been achieved”.

The goals for 2012 were achieved on all aspects but three. The communication with the IARAD management was confusing, the children in Agbodjépoé did not benefit from school lunches, and we only supported 91 out of the planned 100 children.

Efficiency assessment²

Efficiency assessment is here defined as “the cost-effectiveness of activities”.

¹ Compiled effectiveness assessment from previous years: 1. Lack of proper financial procedures hindered IARAD from supporting 100 children as planned, but remained with 25; 2. The funds raised by Action10 were lower than planned. It is assumed that members are willing to contribute more and the fundraising procedures will be improved; 3. Action10 was not visible enough and did not reach the goal of having 100 members at the end of the year. Action10 had at the end of the year 83 members.

² Compiled efficiency assessment from previous years: 1. The cost effectiveness was high in Stockholm as Action10 Sweden only had 2 % of administrative costs. The cost effectiveness in Togo was also very high with low administrative costs; 2. The Efficiency in Togo was low due to weak financial administration and accounting as well as operational procedures which were reflecting a conflict in the organisation.

The Action10 has had no administration costs during 2009 and 2010 and 2 % during 2011. The administration fees during 2011 were bank and web hosting fees.

The administration cost during 2012 increased to 3,9% due to increased fee to web page host. This increased cost was due to the change of name and thus payment of two websites during this special year.

In addition we have deep and honest discussions on how money shall be used in the Target country. We aim for that 90 % of the funds donated to Action10 reach the Target partner, such as the school children and the entrepreneurs. Financial administration and accounting is always kept transparent and accountable.

The activities have benefitted from voluntary work by a number of devoted persons and the Auditor has contributed by providing professional auditing free of charge.

Best practices³

Best practises were found to be:

1. Institutional capacity
2. Resilience
3. Quality values: truth, trust, harmony and equity

Lessons learnt⁴

Lessons learnt during 2012 include:

1. Action10 did not have the capacity to support in a health project but SEVIE was able to get the support from another partner organisation WAO which constructed a health clinique and appointed a nurse in one village Hové.
2. The mill project did not generate revenue as planned. The assessment was that it was a project imposed on the village. Thus the project was needs driven in terms of the country but not in terms of the community. The lesson is that all projects must be defined by the person who will manage the project.
3. The guidelines and the level of training and coaching were not sufficient to strengthen the FAA at IARAD, due to internal conflict within the organisation. The development of a conflict resolution was discussed and a document drafted. It was agreed to develop a tool for institutional capacity assessment. It had been decided that Mr. Francois Klutsé and Ms Deborah Agbezoudor would leave IARAD by December 2012 and be replaced in the field by Ms Comfort

³ Compiled best practices from previous years: 1.Support and strengthening of local initiatives; 2. Clear procedures combined with training and coaching on financial administration and accounting; 3. Equal partnership; 4. Annual or preferably bi-annual face-to-face meetings between Program partners only and between Program and target partners for evaluation planning of the program.

⁴ Compiled lessons learnt from previous years: 1.Serious health constraints hit one child and one IARAD staff member. It has been agreed to incorporate monthly health check- ups for the children and the IARAD staff; 2. The children were found to suffer from lack of school lunch and they have to go through the day hungry. It was agreed to incorporate school lunch to the program; 3. The financial procedures have to be strengthened at IARAD. Action10 will develop a written guideline and provide training and coaching.

Klutsé and her team. The quality of the guidelines was improved and the issue coaching discussed.

4. The efforts were not enough to achieve the targeted 50 monthly givers. The organisation had ten monthly givers by the end of the year.

The year in review

Partners

The partners during 2012 were IARAD, IDH and S.E.VIE in Togo as well as LIP in Kenya.



Institute African de Recherché pour l'Action et le Developpement (IARAD) is a civil society organisation based in the city of Tsévie in Togo. IARAD was founded in 1993 and its goal is to promote local development focusing on vulnerable people such as children and orphans, women and the youth. The organisation also defends children's rights and they help children meet their own needs, ensure their survival and give them more opportunities to grow.



Association Solidarité Enfance et Vie (S.E.VIE) is a civil society organisation based in the city of Tsévie in Togo. The organisation was founded in June 2011 and the goal is to contribute to the improvement of life conditions of orphans and street children. The organisation had two employees in 2012 and receives volunteers on a regular basis.

SEVIE fights against injustice and violence directed against the most vulnerable children. SEVIE believes that each child, especially the poorest or the most fragile one, should have hope for a better future, where their basic rights are respected. The mission of SEVIE is to increase the dignity of the Togolese children. SEVIE puts in place actions, which removes anything that impedes global improvements of children's well-being. This includes their right to get an education, to be medically treated when needed and to be protected if required and this all supports the development of the community where they live. To provide an efficient and effective support to these vulnerable children and their communities, SEVIE has chosen to implement activities where the base of each intervention has an effect which is positive for all and has long-term effect of the children in the areas of: Education, Protection against violence, Protection against abuse, Healthcare, Provision of food, Small scale business development at community level

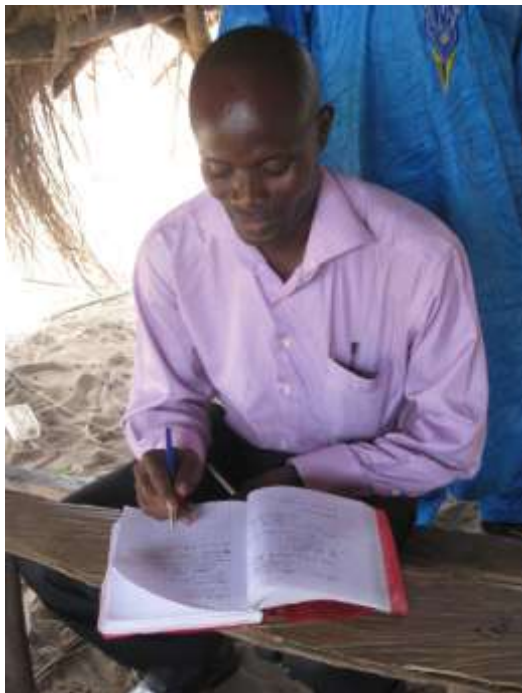
The resources of S.E.VIE were a result of donations, subsidizes and services provided by volunteers on-site. S.E.VIE was guaranteed full ownership and total independence in terms of selecting its activities and its partners. S.E.VIE has, during 2012, benefited from its network of volunteers and partners and from donated items such as a printer and a laptop.



Investir dans l'Human (IDH) is a civil society organisation founded and governed by a previous Prime Minister of Togo, Honorable Mr. Kwassi Klutsé. The aim of the organization is to strengthen the capacity of human resources in Togo. The organisation also gives advice to the Togolese government and it is based in Lomé, Togo.



Livelihood Improvement program (LIP) is a civil society organisation based in Nairobi Kenya. LIP is running a program in the rural village Sirikwa near the city of Molo. It had two employees in 2012 and a few of active members. The specific goals for LIP are: i) to provide technical support and assistance, to procure and provide information and to assist in the capacity enhancement of community groups; ii) to assist in or make provision for the education and information of local communities in pursuit of the above objects; iii) to make provision for or assist in the planning, building, and maintenance of water supply and environmental sanitation systems, educational institutions, training facilities, environmental conservation projects, and, other community development infrastructure; iv) to support the introduction, adaptation, development and application of relevant technologies and adoption of good practices; v) to assist in the formulation of policy relating to community development, urban planning, rural development planning, education needs, ecological needs, and water, sanitation and health needs; vi) Peace initiatives.



From left, Mr Francois Klutsé S.E.VIE and Ms. Nancy Githaigah LIP , Director of LIP (Photo Action10 2012)

Program overview - in Target countries

Togo

During the year 2012 the collaboration with S.E.VIE was initiated. The education program has widened its focus during 2012 and strengthened the aspect of children abuse prevention. It has therefore changed name to “Education and protection against abuse” program.

Project No 1

Education and protection against abuse

Through our project partners, IARAD and S.E.VIE, we work with vulnerable children such as the homeless and orphans, their families or care-givers and their teachers to help them have access basic education. The year 2012 represented the fourth year of the project support to orphans and other vulnerable children Togo in collaboration with IARAD and the first year in the collaboration with S.E.VIE. Since the project started, the number of children in the IARAD program has increased steadily and in 2012 we supported 91 children from the maritime region of Togo. Within the S.E.VIE program 26 children, who were at risk to fail school, were identified and school kits were distributed to these children. Also four footballs were donated to the students. S.E.VIE has also decided to make the issues of street children in Tsévié their priority. S.E.VIE is trying to find solutions that will ensure a bright future for these street children. SEVIE has helped four of these street children to return to school. Thus in total 121 children were targeted through the IARAD, S.E.VIE Action10 program.

The global objective with the program is to allow children to start or to restart their basic school education, by

- providing family support
- providing the required school items
- support with home work
- strengthening the awareness among the children, the teachers and the families taking care of the children, on the issue of children’s rights and social protection of the children.

Primary level education is free in Togo since 2011 but for many children it is the added cost of materials and the loss of an income that means they miss out on the chance to go to school. We also acknowledge that for a child to successfully complete their basic education they need more support than just basic school materials. So alongside books, workbooks, pens, erasers, rulers the collaboration program aims to provide school uniforms, schoolbags, school lunch, a sleeping mat, shoes, a sweater, tooth brush and paste, soap, homework support, light to support homework and healthcare.

Our partners have also guided the program to look at the root cause of the low levels of education in rural Togo and thus the program aims at raising awareness of children’s rights amongst the children themselves, their families or caregivers, teachers and head masters.

The results have been remarkable. Of our sponsored children, 90% passed their annual exams compared to a success rate of 50% amongst non-sponsored children. We have also seen a positive shift in the way the children and the adults around them see their place in society. Physical punishment has decreased and education is seen as a priority instead of an aspiration. Very importantly the children share with our partners that they feel happier.

The S.EVIE program has also benefitted from assistance on-site by volunteers from the French organisation the "Développement Sans frontières (DSF)". S.E.VIE has arranged socio-educational drama in the villages of Gapé Agbétim, Kondo kopé and Foulany kondji. The program has focused on giving educational support and it has built awareness on the issues of hygiene, children's rights and the importance of education. An ecological sanitation toilet with four pits has been constructed. A sanitation committee (Comité d'assainissement scolaire (CSA)) has been established to teach and to give the children the responsibility to urge their families, their schools, and their communities to take health care seriously and to promote concrete actions on the matter. During this year, 754 children and 123 parents / families have attended the awareness making sessions.

Action10, IARAD and local stakeholders had a number of face-to-face meetings in November in order to strengthen the collaboration, in line with the SEEDS agenda. The IARAD, S.E.VIE and Action10 team met with the children in the program, their families, their teachers and their Head masters. Seven villages with village schools were visited: Kpatéfi, Bela - Bellow school in the village of Kuni, Agbodjékpocé, Avédjé, Foulany kondji, Gapé Agbétim and Kondo kopé

A group of children play out small dramas. The topics reflected different aspects of children's rights, including the right to live with your family, decide over pregnancy, education, limited amount of work and to have access to free-time.

IARAD arranged a Christmas party at the Public Primary school in Tsévie, (l'Ecole Primaire Publique (EPP) Centrale de Tsévié).



Visits to public primary schools in rural Togo (*Photo Action10 2012*).

Project No 2
Installation of a community mill

The power of equal partnership and need driven programs is illustrated by the example of the maize mill in Agbodjékpocé. Maize is the staple food in Togo however the villagers of Agbodjékpocé have to walk 1,5 km each time they need to grind their maize. On another note the children supported by our Education Program in the same village do not have access to lunches whilst they are at school. For these two reasons our project partner IARAD proposed that we install a maize mill in the village of Agbodjékpocé. Villagers would benefit from having a mill nearby and the revenue generated by milling would cover the cost of school lunches for the children in the education program. In 2011 IARAD and Action10 installed the mill and appointed a Mill committee who would oversee the management, operations and finances of the mill.



The President of the Mill Committee (left) the mill inside its house (right) *(Photo Action10, 2012)*

Due to a variety of challenges the mill did not generate a revenue since its installation in March 2011 until December 2012. The challenges include difficulties with coordinating the operations and the finances which resulted in difficulties with paying salaries to the mill operator, why the operator concluded the employment and left the village. It was also difficult to generate enough revenue to pay the cost of repair and maintenance of the mill. In December 2012 a new village chef was nominated who showed an interest in the successful management of the mill.

Project No 3

Social enterprising

At Action10 one of our development goals is that our projects are enduring. We do not want people to become dependent on donations so we look at how programs can build a sustainable local economy. This is a challenge in Togo as a secure income is hard to come by. Work is at best seasonal, but mostly it is scarce.

Working with local organization S.E.VIE, Action10 is providing loans to entrepreneurs who are not able to access current funding, as they have no means to offer a guarantee. Working in small co-operative groups the entrepreneurs use the funds to help set up sustainable businesses on different aspects of community life. Each loan must be paid back within six months plus 10% interest, which is used to co-fund the direct costs of running the program.

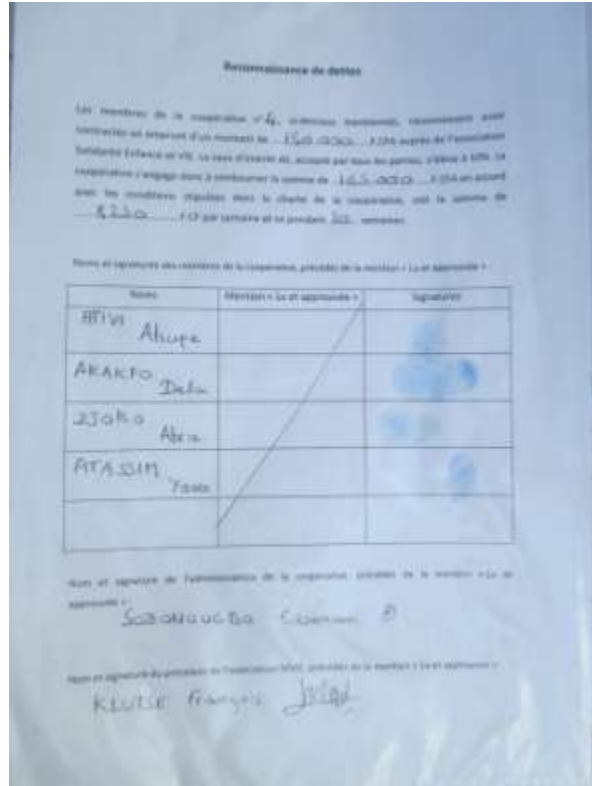
Alongside the funding the entrepreneurs received training in finance and business management to give them the tools they need to establish independent enterprises. Plus they have access to ongoing advice and support.

Some of these entrepreneurs are the family of children supported by the Action10 - IARAD and S.E.VIE Education program, so their income will to support the education of the children.

During 2012 a total of 150 women in co-operatives from the village of Foulani kondji received a loan of around €10 each. Each co-operative paid back their loan plus the interest on time. The project was so successful the women want to expand their businesses by taking higher loans and have even proposed to pay back a higher interest rate to generate a capital fund managed by Action10 and S.E.VIE. The businesses addressed the everyday needs in the rural areas.

The project has improved vulnerable people's skills, more specifically women's skills, in running their own businesses..

In 2012, volunteers from the French organisation Développement Sans Frontières (DSF) have been working on-site together with the S.E.VIE staff to strengthen the program.



Ms Martina, the President of the Women Cooperative in Foulani kondji (up left), the type of financial report used (up right), a community meeting between the women cooperative, S.E.VIE and Action10 (down) (photo Action10, 2012).

Project No 4

Rural banking

The women cooperative in Foulany kondji proposed to give a share of the revenue for S.E.VIE and Action10 to save for them, with the aim of building a capital for the village. The women decided to initiate the project by giving 100 CFA per week and entrepreneur.

Project No 5

Health care

In the "Health and food" program S.E.VIE has built and established a center for primary health care in Hové. This was financed by the organisation "Association humanitaire WAO" at the university of Pau in France. The center opened for the public on the 17th of December in 2012. The centre consists of one building for health treatments, one house with four toilets and a cistern to collect rain water. The health care center in Hové gives 500 people access to basic health care.

Project No 6

Finance administration and accounting

Our work in Togo has brought to our attention that there is a need for training and coaching in financial procedures. Action10 needs to ensure that our programs and their activities are transparent, accountable sustainable and efficient. To strengthen transparent and accountable procedures we developed detailed guidelines on financial responsibilities, procedures, documentation and how to protect against bribery and corruption.

During 2012 we held two workshops and distributed these guidelines to 30 Civil Society Organisations in Togo. The workshops also covered the Action10 strategy tool SEEDS, business management and evaluation planning. Each workshop attracted 30 participants.

Following meetings with the Honourable General Director and the Head of Finances at the Investir dans l'Humain (IDH) where we presented our financial workshop and guidelines it was agreed that the need is country-wide and that IDH will work with us on rolling out a national training program on finance administration and accounting procedures.

To help IARAD (one of our project partners in Togo) strengthen their own financial procedures we trained and coached one of the IARAD employees, Deborah Agbezoudor. We also paid most of her salary during 2012 to ensure the procedures.



Workshop participant in one of the events in Togo (*photo Action, 2012*).

Kenya

Project No 1

Improved livelihood in rural Kenya

Action10 met with Livelihood Improvement Program (LIP) in Nairobi and the Amani women group in Sirikwa in June 2012. The purpose of the meeting was the initiation of a program on livelihood improvement in Sirikwa in rural Kenya. Data and information was collected for program design purposes according to the Action10 method.

The challenges for Sirikwa are many and include lack of governmental support, limited contact with others, rain fed agriculture with no equipment of fertilisers, clashes between ethnic groups at the time of the previous election in 2007 and HIV/AIDS. The life in Sirikwa is based on the cultivation of potatoes, peas, beans, cabbage at small land lots and collection of firewood. The village is faced with many orphans who do not attend school, young people who do not start families, high level of fluoride in the drinking water and alcohol abuse.

The vision of the programs includes a Kenya in peace. No clashes occur between ethnic groups and no armed conflicts take place with foreign countries. The Kenyan people believe in themselves, they have self confidence and are aware of their talents. Development project are successful. Community Development Organisations can always generate sufficient money for new investments. People have access to good employment so that they can fully support their families. Everyone in Kenya have access to high quality water, sufficient energy and good sanitation facilities. Adaptation to climate change is properly made. The environment is clean and well-kept. Old people are well taken care of. All children live comfortably and are provided good education. Women and men have equal rights and responsibilities.



Mama Shiru President of the Amani women group (standing on photo, left),
Ms Nancy Ghithaiga President of LIP (In the front of photo, right) in a meeting related to an EU project
(Photo Action10, 2012).

Program in Sweden

We focus our work on our programs and partners abroad but none of this would be possible without the work that goes on behind the scenes at Action10.

Governance

This year the organisation decided to change name from INPACT. The purpose was to have a more unique name as INPACT was already used by other organisations. The President suggests Action10 as the new name of INPACT. The Ten Actions are core to our program and the reason for success and we thus want them to be mirrored in our name. The Board decided that the organisation (with the organisational number 802447-2147) shall change name from INPACT to Action10.

The Board approved the logo for Action10 designed by Richard Hammarskjöld (as below). A new and improved website was developed by Ahmed Ziadi. It was agreed to install the Action10 office at Fagerviksvägen 35, 168 39 in Bromma. Action10 e-mail addresses have been arranged by Ahmed and guidelines on how to use it was sent to the Board members,



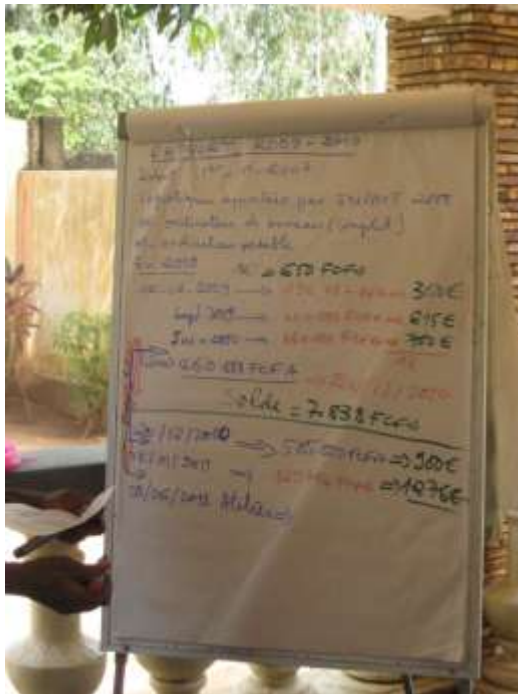
To address visibility it was decided that Action10 would distribute four Newsletters per year. In addition, the information material was improved and a Facebook page, Twitter, LinkedIn and Instagram were developed. A Dropbox was installed for sharing of photos.

Sustainable economy was addressed by incorporating Social enterprising in our program and by providing guidelines, training and coaching on Finance administration and accounting. The Fundraising strategy was strengthened by sending continuous appreciation messages to givers and by aiming for increasing the number of monthly donors to 50.

The opportunity with being member of Forum Syd was investigated, but it was assessed that such a membership would be too costly, too time consuming in terms of administration and too donor-driven.

The workgroups were strengthened by the appointment of new active members, by installing joint workgroup meetings every second month and improving the procedures. The Social workgroup is to keep track of member by keeping an updated member list. A new workgroup was installed addressing Institutional capacity. The Youth section was concluded and it was agreed to include the youths in the other workgroups instead.

Partner meetings were arranged in Togo in March, August and November and in Kenya in June. The Action10 representatives in the meeting in March were Lissi Perséus and Cecilia Öman, in August Sany Tchakala, in June and in November Cecilia Öman.



Lissi is discussing with a Village Chief representative at a village chief meeting in Agbelové, supported by our translator Mr Ayi Kanyi (left), Cecilia, Deborah and our translator Renée at a village meeting in rural Togo (right), meeting notes from an Action10 IARAD meeting, visiting a school which had been destroyed by heavy wind and rain in rural Togo (down, right) (photo Action10, 2012).

The five workgroups

Our work was organized into five work groups during 2012:

The **Evaluation planning** workgroup (EPW) was responsible for researching and implementing new programs as well as the monitoring, evaluation and improvement of existing programs.

The **Institutional capacity** workgroup (ICW) aimed to ensure that Action10 and our Program partners have the resources and the capacity to successfully host international development programs through providing training, tools and coaching.

The **Knowledge sharing** workgroup (KSW) provides a platform for sharing information and knowledge on issues related to international development. This group is responsible for the website, social media, visibility materials and the newsletter.

The **Social** workgroup (SoW) deals with team building and all aspects of support to individuals and groups including volunteers, members and partners.

The **Sustainable economy** workgroup (SEW) looks at program and institutional finances, making sure they are resilient and maintaining the efficient operations of Action10.



Mr. Ahmed Ziadi in discussion during one of the Action10 meetings (*photo Action10, 2012*)

Output from the workgroups

The Evaluation planning workgroup (EPW):

In the Evaluation planning workgroup a Coordinator was appointed, the program Journals for the programs run with SEVIE, IARAD and LIP were updated and, four on-site PP and TP evaluation planning meetings were arranged, three in Togo and one in Kenya.

The Institutional capacity workgroup (ICW):

The IC workgroup was initiated during 2012. A finance administration and accounting (FAA) Guidelines Step ONE was developed. Funds were successfully transferred to IARAD through RIA, two times.

The Knowledge sharing workgroup (KSW):

A Coordinator was appointed. A newsletter template was developed and two newsletters distributed. A new website platform was developed and launched. The Portal, an intranet for active members was developed and launched. A Facebook page, a Twitter account and an Instagram account were opened. The workgroup developed an Action10 information folder.

The Social workgroup (SoW):

A coordinator was appointed and two workgroup meetings were held. New members were appointed, some through Volontärbyrån. A template for a member list was developed and persons responsible for keeping the list updated were appointed. A deal was successfully negotiated with Studieförbundet to give Action10 access to a venue room free of charge at Brygghuset close to Odenplan. During 2012 the So organized three events to bring together our supporters and volunteers; an African themed party in June, a dinner for active members in September and a seminar on Action10 in October. These events were successful through both raising awareness and encouraging donations

The seminar was arranged on 26 October and nineteen persons attended the event. It addressed the Action10 strategy SEEDS and told a story about the Women village cooperative project in Togo. The participants were active in the seminar and discussed the Ten Actions. A Power Point about SEEDS was sent to the seminar attendees after the Seminar.

The Sustainable economy workgroup (SEW):

A coordinator and new members were appointed. Two workgroup meetings were held. A message was sent to the members before Christmas encouraging a Christmas donation to Action10. A flyer addressing fundraising was developed.



Danny and Sany cooking for the Africa party (up) and the guest enjoying (down) (photo Action10, 2012).

Financial analysis

Budget as compared with result

Calculations for 2012 in SEK

	Income	Cost	
Budget	87 130	86 699	
Actual RESULT			
Donations	38 955	Transfers to:	
Loan	18 271	IARAD	10 601
		S.E.VIE	30 773
Total	57 226	Admin costs	2 905
		Total	44 279

Comment

The income was lower than expected and the transferred funds as well. A loan was approved by a private person to cover the difference between the cost and the donations. The purpose with keeping the costs up was to make it possible to initiate programs even though the organisation was still building its reputation.

Administrative costs 499 SEK for business cards were a gift and should not be counted as an administrative expense, also, the second installment to one.com of 468 SEK concerned Partner's website and will not be included in administration costs. Total administration cost was thus 1.758 SEK

Key ratios

Administration costs in relation to Total costs 3,9 %

Thus the key ration was slightly above the targeted 3%, which was explained by the increased cost with having two websites during the year, one for INPACT and one for Action10.

The year ahead 2013

Program in Target countries

Togo

In collaboration with S.E.VIE

- Increase the number of supported children towards the goal of 300
- Support 200 social entrepreneurs in rural communities
- Strengthen the collaboration with the government

In collaboration with IARAD

- Make the maize mill in Agbodjékpoé operational

In collaboration with IDH

- Strengthen the Finance administration and accounting project

Kenya

- Move from design to implementation with the Livelihood Improvement Program (LIP) in Kenya

Program at Secretariat

Institutional capacity assessment

Action10 acknowledges the importance with having a continuous and participatory discussion on its institutional capacity. A special event shall be arranged early each year to assess the institutional capacity. The result is presented to the GA in March. A special tool developed by Action10 which is a modification of the Mc Kinsey and Company's tool (2001) is to be used. The event is coordinated by the Institutional capacity workgroup. In addition the Action10 institutional capacity tool is discussed with the Program partners.

Budget 2013

2013 Budget in SEK						
Income Activity	No	Category	Amount	Total	Cost Activity	Total
Donations	25	Private givers, 100 SEK	1200	30 000	School package Togo	33 750
					Investment capital	45 000
	25	Private givers, 200 SEK	2400	60 000	Workshop in Togo *	2 000
	2	Corporate givers, 3000	3000	6 000	Christmas celebration in Togo	10
	2	Corporate givers, 5000	5000	10 000	Increased livelihood in Kenya	10 000
					Total	95 750
					Administration in Target countries	6 703
					Total	102 453
					Administration in Sweden	3 074
TOTAL				106 000		105 526

* We do not pay per diem any longer

Financial Statements

Action10 / INPACT

Resultat- och balansräkning 12-01-01 - 12-12-31

År 2012

År 2011

RESULTATRÄKNING

Intäkter:

Frivilliga gåvor	38 955	44 923
Bidrag till partnermöte	973	0
Summa intäkter	39 928	44 923

Kostnader:

Utbetalningar till IARAD	-10 601	-45 513
Utbetalningar till SEVIE	-30 773	0
Administrativa kostnader	-2 905	-574
Bidrag till partnermöte	-973	0
Summa kostnader	-45 252	-46 087

Resultat	-5 324	-1 164
-----------------	---------------	---------------

Anmärkning: Administrativa kostnader 499kr för visitkort var en gåva och ska inte räknas som en administrativ kostnad, den andra utbetalningen till one.com om 468kr gällde Partners hemsida och ska inte inkluderas i INPACT / Action10s administration. Total admin kostnad för INPACT / Action10 var således 1,758kr och andelen administration av totala utgifter var 3,9 %. Alltså något över uppsatt mål.

BALANSRÄKNING

Tillgångar

Bank	12 947	11 723
Kontanter	0	0
Uppl intäkt	0	5 000
Summa:	12 947	16 723

Skulder

Kortfristig skuld (till Cecilia)	18 271	16 723
Summa tillgångar/skulder	-5 324	0

Resultat

Balanserat resultat fr 2011	0
Årets resultat 2012	-5 324
Summa oförbrukade bidrag 2012	-5 324

Resultat

1 164	Balanserat resultat fr 2010
-1 164	Årets resultat 2011
0	Summa oförbrukade bidrag 2011

	Ver.	Bank		Kontant		Frivilliga gåvor		SEVIE		IARAD		Administrativa kostnader		Uppl intäkt		Kortfristig skuld		Bidrag till partnermöte	
		Debet	Kredit	Debet	Kredit	Debet	Kredit	Debet	Kredit	Debet	Kredit	Debet	Kredit	Debet	Kredit	Debet	Kredit	Debet	Kredit
Gåva	78	100																	
Gåva	79	200																	
Gåva	80			499															
100st visitkort	80																		
Lån	81			8 271															
Utbetalning till SEVI	81																		
Gåva	82																		
Gåva	83	250																	
Gåva	84	100																	
Gåva	85	200																	
Gåva	86	100																	
Gåva	87	200																	
Gåva	87	100																	
Gåva CIMCOOL 2012	88	5 000																	
Gåva	89	250																	
Gåva	90	250		468															
Utbetalning one.com för hemsidan	91																		
Gåva	92	100																	
Gåva	93	200																	
Gåva	94	100																	
Gåva	94	3 000																	
Gåva	95	200																	
Gåva	95	1 500																	
Gåva	96	100																	
Del summa		54 023	-41 076	19 926	-19 926	0	38 955	-30 773	0	-10 901	300	-2 905	0	5 000	-5 000	-16 723	34 994	973	-973
Total summa		12 947		0			38 955	-30 773		-10 601		-2 905		0		18 271		0	

**REVISIONSBERÄTTELSE
avseende räkenskapsåret 2012**

för

ACTION10

I egenskap av revisor i ovan rubricerad förening, har undertecknad granskat föreningens bokslut och de bakomliggande räkenskapshandlingarna för räkenskapsåret 2012.

Undertecknad har ej hittat anledning till anmärkning och tillstyrker således att bokslutet fastställs. Vidare tillstyrkes att föreningens styrelse beviljas ansvarsfrihet.

Brunna den 17 mars 2013


Anette Amnegen

Appendix 1

About Action10

Action10's vision is **a world without extreme poverty**. A world where everyone has access to education, healthcare and social security. A world where communities have safe water, nutritious food, good sanitation utilities, reliable energy sources, internet and social media. Where there are work opportunities and everybody can build a sustainable economy for themselves and their families. Where countries are run by good governance and skilled leaders working towards harmony and equality.

Strategy

SEEDS

Action10 has developed and implemented a unique method for international development, a sustainable, effective and efficient development strategy (SEEDS). The SEEDS was initiated in 2008 and is annually monitored, evaluated and improved. The SEEDS is a tool for asking questions and defining strategic plans that is capturing the stakeholder's experiences and capabilities. The tool constitutes of a logic sequence of steps that eventually leads to detailed activity plan and is focusing on outcome as suggested in the Outcome Mapping tool (Earl and Smutylo 2001).

Sustainable	capacity to endure
Effective	doing the right thing
Efficient	doing the thing right, including minimizing resources and time
Development	development of greater quality of life for humanities
Strategy	a plan of action designed to achieve a particular goal

Figure 1. The Sustainable, Effective and Efficient Development Strategy (SEEDS)

The Ten Actions

The strategy benefits from lessons learnt from previous worldwide international development programs and builds on the Action10 Ten Actions. The ten Actions are expected to reduce and eventually eradicate extreme poverty, if addressed thoroughly in all development programs. All the Ten actions are thoroughly captured in all Action10 activities. The Ten actions are:

1. Needs driven program
2. Equal partnership
3. Real time evaluation planning
4. Strategic partnership
5. Institutional capacity
6. Sustainable economy
7. Quality values
8. Resilience
9. Knowledge sharing
10. Visibility

EEP FOULANY - KONDJI (04 OEV)							100%	50%	75%
25	PAEOV/IARAD/023/2009	AREGUEME Essohana	CM2	M	Passe en 6ème				
26	PAEOV/IARAD/024/2009	KOGLO Ami	CE2	F	Passe	9è	56		
27	PAEOV/IARAD/025/2009	HAZO Akakpo	CE2	M	Passe	1er	70,5		
28	PAEOV/IARAD/026/2009	N'GBANDE Akouvi	CM1	F	Redouble				
EEP KPATEFI (18 OEV)							57%	54%	55%
29	PAEOV/IARAD/028/2011	JONHSON Koubéna	CP2	M	Passe	9è	54		
30	PAEOV/IARAD/029/2011	ADJIDO Nathalie	CP2	F	Passe	1ère	68		
31	PAEOV/IARAD/030/2011	MISSADJI Essivi	CP2	F	Passe	5è	58		
32	PAEOV/IARAD/031/2011	AKOGOVI Akossiwa	CE1	F	Passe	14è	45,5		
33	PAEOV/IARAD/032/2011	GOMASSI Wanda	CE1	F	Passe	15è	44		
34	PAEOV/IARAD/033/2011	DENYO Kokou Atsou	CP2	M	Passe	23è	39		
35	PAEOV/IARAD/034/2011	DENYO Kokou Etsè	CP2	M	Passe	20è	35		
36	PAEOV/IARAD/035/2011	AGBAGLO Adjo Mafille	CE1	F	Redouble				
37	PAEOV/IARAD/036/2011	AGODE Akou Malthide	CE1	F	Passe	7è	68,5		
38	PAEOV/IARAD/037/2011	AGADZI Akou Gisele	CE2	F	Redouble				
39	PAEOV/IARAD/038/2011	FOLLY Kodjo	CE2	M	Passe	24è	25		
40	PAEOV/IARAD/040/2011	AGBETEGON Kokou Léon	CE1	M	Redouble				
41	PAEOV/IARAD/041/2011	CHIDI Ami Prisca	CE2	F	Redouble				
42	PAEOV/IARAD/043/2011	YOVO Koffi	CE2	M	Redouble				
43	PAEOV/IARAD/044/2011	AGODE Kokou	CM1	M	Redouble				
44	PAEOV/IARAD/049/2011	TOMETI Afi	CM1	F	Passe	15è	46		
45	PAEOV/IARAD/051/2011	AVIGAN Yao	CM1	F	Redouble				
46	PAEOV/IARAD/052/2011	MOKLI Akou Adèle	CE2	F	Redouble				
EPP GAPE KUNI (10 OEV)							80%	80%	80%
47	PAEOV/IARAD/053/2011	GAMON Komi Samuel	CE2	M	Passe	3è	67		
48	PAEOV/IARAD/054/2011	TOUGLO Kossi Antoine	CM2	M	Passe en 6ème				
49	PAEOV/IARAD/055/2011	ATTISSO Kodjo	CM1	M	Redouble				
50	PAEOV/IARAD/055/2011	KOUDJESSOU Abra	CM1	F	Passe	2è	39		
51	PAEOV/IARAD/056/2011	GAMON Ami	CM1	F	Redouble				

52	PAEOV/IARAD/057/2011	HARANGA Fati	CE1	F	Passe	14è	59,5			
53	PAEOV/IARAD/058/2011	KOMEDZA Atsou	CE1	F	Passe	3è	80,5			
54	PAEOV/IARAD/059/2011	KOMEDZA Thérèsia	CE1	M	Passe	7è	73,5			
55	PAEOV/IARAD/060/2011	TOUGLO Komi	CP2	M	Passe	4è	48			
56	PAEOV/IARAD/061/2011	KOMEDZA Dayovo	CP2	F	Passe	2è	49			
EPP AVEDJE (35 OEV)								74%	69%	71%
57	PAEOV/IARAD/062/2011	GADIGLO Komlavi	CP2	M	Passe	5è	56,5			
58	PAEOV/IARAD/063/2011	SOMABE Kokou	CP2	M	Passe	19è	40			
59	PAEOV/IARAD/064/2011	AMEKO Dotse	CP2	M	Passe	8è	50,5			
60	PAEOV/IARAD/065/2011	APEDO Akossiwa	CP2	F	Passe	28è	35,5			
61	PAEOV/IARAD/066/2011	MADO Afi	CP2	F	Passe	2è	60			
62	PAEOV/IARAD/067/2011	AWLA Noël	CP2	M	Passe	19è	40			
63	PAEOV/IARAD/068/2011	YOVOGAN Komi	CE1	M	Passe	5è	59,5			
64	PAEOV/IARAD/069/2011	SANGLI Akossiwa	CP2	F	Redouble					
65	PAEOV/IARAD/070/2011	KONDO Didier	CP2	M	Redouble					
66	PAEOV/IARAD/071/2011	KOUNOU Dagan	CE1	F	Passe	14è	39			
67	PAEOV/IARAD/072/2011	TCHAYINI Akoéle	CE1	F	Redouble					
68	PAEOV/IARAD/073/2011	ADJALO Kokou	CE1	M	Passe	3è	63			
69	PAEOV/IARAD/074/2011	KPOTO Afi	CE1	F	Redouble					
70	PAEOV/IARAD/075/2011	DOTSE Afi	CE1	F	Redouble					
71	PAEOV/IARAD/076/2011	ATTIKPOE Abra	CE1	F	Passe	13è	39,5			
72	PAEOV/IARAD/077/2011	ATTIKPOE Akouvi	CE1	F	Passe	17è	37,5			
73	PAEOV/IARAD/078/2011	EGLA Sylvain	CE2	M	Passe	4è	58			
74	PAEOV/IARAD/079/2011	KPOLINOU Akouvi	CE2	F	Passe	16è	47,5			
75	PAEOV/IARAD/080/2011	SINIGBO Afi	CE2	F	Passe	6è	54			
76	PAEOV/IARAD/081/2011	AGBLOWOU Komla	CE2	M	Passe	7è	52,5			
77	PAEOV/IARAD/082/2011	MESSAN Yawa	CE2	F	Passe	18è	45,5			
78	PAEOV/IARAD/084/2011	BOKO Yano	CM1	F	Redouble					
79	PAEOV/IARAD/085/2011	DOTSE Yawo	CM1	M	Passe	9è	70			
80	PAEOV/IARAD/087/2011	KOWOUI Rock	CE2	M	Redouble					
81	PAEOV/IARAD/088/2011	MADO Essivi	CM1	F	Passe	12è	65			

82	PAEOV/IARAD/089/2011	DEGBE Kodjo	CM1	M	Passe	12è	65
83	PAEOV/IARAD/090/2011	AGBANAKPE Difa	CM1	M	Redouble		
84	PAEOV/IARAD/091/2011	KPOLINOU Akouvi	CM1	F	Passe	3è	84,5
85	PAEOV/IARAD/092/2011	KOKOROKO Yaovi	CM1	M	Passe	8è	77
86	PAEOV/IARAD/093/2011	YOVOGAN Yaovi	CM1	M	Redouble		
87	PAEOV/IARAD/094/2011	MESSAN Kodjo	CM2	M	Passe en 6ème		
88	PAEOV/IARAD/095/2011	KOUDIPO Kofi	CM2	M	Passe en 6ème		
89	PAEOV/IARAD/096/2011	AGBLOWOU Komla	CM2	M	Passe en 6ème		
90	PAEOV/IARAD/097/2011	TSONKOUDE Komi	CM2	M	Redouble		
91	PAEOV/IARAD/098/2011	APENOU Viviane	CM2	F	Passe en 6ème		

EFFECTIF DES OEV PAR CLASSE: ANNEE SCOLAIRE 2012-2013

CP2		CE1		CE2		CM1		CM2		6ème		4ème		TOTAL	
G	F	G	F	G	F	G	F	G	F	G	F	G	F	G	F
1	1	9	10	6	13	11	11	8	11	8	2	1	0	42	49

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